



**CUSTOMS, EXCISE AND PREVENTIVE SERVICE
(C E P S)**

GCNet/GCMS NOTICE -006/09

**INTRODUCTION OF ELECTRONIC CLEARANCE OF GOODS AT THE CEPS
OFFICE AT KUMASI IN THE ASHANTI REGION**

The Customs Excise and Preventive Service announces for the information of Traders, Declarants, Agents and the Public at large that the existing manual procedures for the clearance of goods at its Kumasi office will cease to operate with effect from **15th October 2009**.

2. From this date, all import and export transactions will be processed through the GCNet/GCMS system. This means that the procedure for clearance of goods has been computerized.

3. Traders shall be required to use the Front End system (FES) to input the Bill of Entry and all details of attached documents. Traders shall receive **payment advice** which shall be presented to the Collecting Banks in the settlement of duties and taxes and all other charges which are due.

4. The step by step routine for clearance to follow is:

- a. Trader/Agent inputs Bill of Entry through FES
- b. Trader/Agent receives payment advice
- c. Trader/Agent pays to Collecting bank
- d. Trader/Agent presents hard copy declaration to Customs
(Compliance officer)
- e. Trader/Agent goes for examination, release and delivery of goods.

5. Payments shall be made to the Collecting banks located in the long room at the Kumasi Customs office.

6. These arrangements are part of the computerization programme to make clearance processes easy, faster and transparent for trade facilitation and enhanced revenue collection.

7. It is expected that traders will avail themselves of the facility and comply with all requirements.

COMMISSIONER